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 Essentials of pronunciation 	
ii. American and British	
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iii.	
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i. Skimming and scanning	
ii. Diction and tone	
iii. Identifying topic sentences	
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c. Journal (Diary) Writing	
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Adjectives	
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b. Types of Reading :	

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e. Coherence f. Connections between Ideas: Using Transitional words and expressions g. Types of Paragraphs	
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Unit	Pages	
Unit I (18 hours)		
Listening and Speaking		
a. Listening and responding to complaints (formal		
situation)		
b. Listening to problems and offering solutions		
(informal)		
2. Reading and writing		
 a. Reading aloud (brief motivational anecdotes) 		
b. Writing a paragraph on a proverbial		
expression/motivational idea.		
3. Word Power/Vocabulary		
a. Synonyms & Antonyms		
4. Grammar in Context		
Adverbs		
Prepositions		
11.77 77/20 1		
Unit II(20 hours)		
1 Listening and Speaking		
1. Listening and Speaking		
a. Listening to famous speeches and poemsb. Making short speeches- Formal: welcome speech		
and vote of thanks.		
Informal occasions- Farewell party, graduation		
speech		
2. Reading and Writing		
a. Writing opinion pieces (could be on travel, food,		
film / book reviews or on any contemporary topic)		
, , , , , , , , , , , , , , , , , , , ,		
b. Reading poetry		
b.i. Reading aloud: (Intonation and Voice		
Modulation)		
b.ii. Identifying and using figures of speech -		
simile, metaphor, personification etc.		
3. Word Power		
a. Idioms & Phrases		
4. Grammar in Context		
Conjunctions and Interjections		
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Unit III (18 hours)	,	
Listening and Speaking		
a. Listening to Ted talks		
b. Making short presentations – Formal presentation		
b. Making Short presentations - Formal presentation		

with PPT, analytical presentation of graphs and reports of multiple kinds

c. Interactions during and after the presentations

Reading and writing

- a. Writing emails of complaint
- b. Reading aloud famous speeches
- 3. Word Power
 - a. One Word Substitution
- 4. Grammar in Context: Sentence Patterns

Unit IV (16 hours)

- 1. Listening and Speaking
 - a. Participating in a meeting: face to face and online
 - Listening with courtesy and adding ideas and giving opinions during the meeting and making concluding remarks.
- 2. Reading and Writing
 - a. Reading visual texts advertisements
 - b. Writing a Brochure
- 3. Word Power
 - a. Denotation and Connotation
- 4. Grammar in Context: Sentence Types

Unit V

(18 hours)

- Listening and Speaking
- a. Informal interview for feature writing
- Listening and responding to questions at a formal interview
- 2. Reading and Writing
 - a. Writing letters of application
 - b. Readers' Theatre (Script Reading)
 - c. Dramatizing everyday situations/social issues through skits. (writing scripts and performing)
- 3. Word Power
 - a. Collocation
- 4. Grammar in Context: Working With Clauses